

SECME 2019-2020 Regional Competition FAQ's

1. Where do I go to register for the Regional Competition held at UCF?

Please go to <http://stem.ucf.edu/secme-registration/> to create your account. Upon logging in, you must update the "User Profile" and "Register Students & Teams" in order to successfully register for the SECME Regional Competition. You may create your individual SECME teams at a later date (see #5).

2. When is the registration deadline?

The registration deadline is **Thursday, December 12th**. The LATE registration window is December 13th – January 10th.

3. Do I need to register with the National Office?

Yes, all participating schools must register with the National Office. If your students compete in a national event (Essay, Water Rocket, Mousetrap Car) and win at the regional level but you have not registered with the National Office, they will not be eligible to move forward and compete nationally. Please go to <http://secmeinc.wixsite.com/secme> to register your students for this year.

4. How many students may I bring to the competition at UCF?

Due to the large number of schools participating this year, you may bring 15 students. If you have more than 15 students in your SECME club/class, we suggest holding your own competition first and then sending your top teams to compete.

5. What if I don't know my team/student names yet?

We understand that some schools/districts will be hosting their own "qualifying" competitions at a later date and while you may know how many students will be attending the competition, you don't know the exact names yet. For this reason, all team/student names are due in our system by midnight on January 21st.

6. How much does it cost to attend the competition at UCF? When are fees due?

- The registration fee is \$20 per student. We must have a check or PO in our office by 4pm on Thursday, December 19th.
- The late registration fee (December 13th – January 10th) is \$25 per student. We must have a check (not a PO) in hand by 4pm on January 17th.

Fees will cover lunch for the students on the day of the event. **No exceptions will be made**, so please make necessary arrangements with your school/county ahead of time. Payment information is available upon logging in to your account. Please note that if a PO is submitted by the December 19th deadline, the check must be in our office by January 17th.

7. What if I registered less than 15 students prior to the registration deadline, but I need to register additional students after the 12th. Do I have to pay the late registration fee?

Yes. Any students registered after December 12th will be charged \$25 to attend. Please also keep in mind that once a check has been deposited, we cannot give refunds. It is important that your student numbers are accurate when registering.

8. Can I make a payment by credit card?

No. All payments must be submitted in the form of a check that is mailed to the address provided on the registration site upon logging in. **Do not send the check to any other UCF address than what is listed on the site** – this is a large campus with many departments and the check may not make it to us by the deadline if sent elsewhere.

9. How many events can my students participate in?

Each student may participate in up to 3 events on the day of the competition. Banner, Essay, Poster, Math, Energy Transfer Machine, and Codecraft Computer Programming do not count towards the 3 events. Please keep in mind that the events are spread out on campus and there may be wait times at certain events.

10. Our school wants to participate in the Banner competition. Do I have to enter all of the student names when creating the team?

No. This is the only event that does not require student names to be entered. However, you must be sure to add the banner team to the registration if you would like to participate.

11. If my students want to participate in the Math competition, do I have to add the math team(s) to my registration?

Yes. We only print math tests for the exact number of teams that have been registered. For this reason, you must add your math team(s) to your registration by the deadline.

12. Can I make changes to my teams after I click “Finalize”?

No. Once you click “Finalize”, you will no longer be able to make changes. Any entries that you make prior to finalizing your teams will automatically be saved. If you need to make an emergency name change after your teams have been finalized, please email the coordinator at Renee.Johnston@ucf.edu

13. When is the Regional Competition?

Saturday, February 15th, 2019

14. Is anything due prior to February 15th?

- Essays/vision board videos, patch designs, PowerPoints, and technical reports are due by 4pm on January 27th.
- Codecraft Computer Programming submissions are due by midnight on January 17th. Please view guidelines for submission details. Staff will not be available after 4pm for consultation on technical/loading issues.
- Energy Transfer Machine video submissions are due by 5pm on February 6th. Please view guidelines for submission details.
- Note - Technical drawings are due on the day of the competition.

15. Additional details for Codecraft Computer Programming:

- Teams will be given the opportunity to present their submission during the Regional Competition at UCF. Presentations will take place from 12:30-1:30. This does not count towards a student’s 3 event maximum if he/she is participating in other events. All SECME students/parents are welcome to attend the presentations.
- **If you have a student who is participating in CCPC and CCPC ONLY** (they are not competing in other events):
 - Students are not required to attend the day of the event. However, if you choose to bring your CCPC students to the event, they will also have to pay the registration fee (\$20/\$25).
 - CCPC ONLY students will not count towards your 15 student maximum count, even if they attend the day of. Please notify Renee.Johnston@ucf.edu if your CCPC ONLY students will push your number of attending students over the 15 student max.